



Minutes

Bowness High School Parent Advisory Council Meeting

Wednesday, October 9th, 2024 at 6:30 pm

in-Person Meeting Meeting

Facilitator: Leeanne Morrow, Bowness Council

Chair bownesshighparents@gmail.com

1. CALL TO ORDER – 7:41 pm
2. APPROVAL OF AGENDA -Maureen and Sarah-Jane
3. APPROVAL OF MINUTES FROM LAST MEETING -Maureen and Sarah-Jane
4. REPORTS

a. Treasurer's Report

-see attached report for details

Auditors needed to review financial statements from the last year.

Lisa T. made a motion to appoint Pam Chamberlain and Paul Rodger (Pams husband) and Sarah-Jane to review final statements for the 2023/2024 year.

Lisa McGregor seconded. Motion passed.

Lisa T. made a motion to add Heather Janett as signing authority on both bank accounts and to remove Shan Roth as a signing authority from both bank accounts. Maureen seconded. Motion passed.

Insurance- will have more information next month

b. Casino report

October 17th and 18th, 2024 at Ace Casino at Airport

1 mandatory position is still open and a few backup positions available for Thursday night.

6. OLD BUSINESS- No old business

7. NEW BUSINESS -

Sarah-Jane made a motion to pay \$388.50 to the Alberta College for Massage Therapists for teacher massages on January 31st, 2025. Lisa McGregor seconded. Motion passed.

Leanne made a motion to pay \$37.41 to reimburse Pam for garbage bags, compost bags and gloves used in fall clean up. Lisa M seconded. Motion passed.

8. NEXT MEETING DATE -November 6th, 2024

9. ADJOURNMENT-Nkechi and Sarah-Jane at 8:21pm

Attendance:

Jana M., Pam C., Sarah-Jane S., Nkechi S., Leanne M., Shan R., Lisa T., Maureen A., Stacey P., Lisa M., Heather J., D. Switzer, Marla R., Iryna S.

Bowness High Parent Advisory Council
Treasurer Report (Sept 11 - Oct 9, 2024)
Presented at meeting on Oct 9, 2024
Prepared by: Lisa Turner

Casino Account (Chequing)

	Bank Balance Sept 11, 2024		29,040.92
Deposits			
		Total	0.00
Cheques			
		Total	0.00
	Bank Balance Oct 9, 2024		29,040.92
Pending Deposits			
		Total	0.00
Paid Expenses not cashed			
		Total	0.00
	Pending Bank Balance		29,040.92
Pending Expenses Approved	Bowness School (Science \$703.92; FPA \$800)	1,503.92	
		Total	1,503.92
Department Cluster Funds	Fall 2024 (allocated)	24,496.08	
	2023-2024 left	1,425.74	
		Total	25,921.82
Funds available			1,615.18

Casino Funds Disbursement Dates			
Received		Spend By	Amount
15-May-2023	Casino	15-May-2026	79,593.01
3-Apr-2024	50/50 (net)	3-Apr-2027	1,449.10
		Total	81,042.11

Presented at meeting on Oct 9, 2024
General/Donations Account (Savings)

Bank Balance Sept 11, 2024 **11,041.04**

Deposits

Total **0.00**

Cheques

#117 Bowness School (staff appreciation) **164.50**

Total **164.50**

Bank Balance Oct 9, 2024 **10,876.54**

Pending Deposits

Total **0.00**

Paid Expenses not cashed

Total **0.00**

Pending Bank Balance **10,876.54**

Pending Expenses Approved

Alex Spirit Award bursary (\$8000 approved May2018-\$500/year, last year 2033) **4,500.00**

Staff appreciation (carryover to fall) **49.57**

Surplus - carry a balance for unexpected **500.00**

Total **5,049.57**

Funds available **5,826.97**

Direct Donations

Staff Appreciation Donations

Total Donations 2024-2025 **0.00**

BUDGET ALLOCATIONS

Department	2024-2025 Fall				Balance Remaining
	Budget	Approved Not Spent	Spent	Transfers Between	
<i>Higher need areas:</i>					
Career and Technology Studies (CTS)	5,000.00		0.00		5,000.00
Science	3,500.00		703.92		2,796.08
Physical Education	3,500.00		0.00		3,500.00
Fine and Performing Arts	3,500.00		800.00		2,700.00
<i>Lower need areas:</i>					
English Language Arts (ELA)	1,500.00		0.00		1,500.00
Social Studies	1,500.00		0.00		1,500.00
Mathematics	1,500.00		0.00		1,500.00
Athletics	1,500.00		0.00		1,500.00
Student Services/PLP	1,500.00		0.00		1,500.00
English as an Additional Language (EAL)	500.00		0.00		500.00
Second Languages (other)	500.00		0.00		500.00
Indigenous Education	500.00		0.00		500.00
Unallocated	1,500.00		0.00		1,500.00
TOTAL	26,000.00	0.00	1,503.92	0.00	24,496.08